

16 April 2018

Committee	Overview and Scrutiny (Special)
Date	Tuesday, 24 April 2018
Time of Meeting	4:30 pm
Venue	Council Chamber

ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND



**for Sara J Freckleton
Borough Solicitor**

Agenda

1. ANNOUNCEMENTS

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive apologies for absence and advise of any substitutions.



3. DECLARATIONS OF INTEREST

Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.

4. SCRUTINY REVIEW OF WATER SUPPLY OUTAGE

1 - 5

To note the background information to the Scrutiny Review of Water Supply Outage and to conduct the Scrutiny Hearing.

DATE OF NEXT MEETING**TUESDAY, 1 MAY 2018****COUNCILLORS CONSTITUTING COMMITTEE**

Councillors: R E Allen (Vice-Chair), P W Awford (Chair), G J Bocking, K J Cromwell, J E Day, D T Foyle, P A Godwin, R M Hatton, H C McLain, T A Spencer, P E Stokes, P D Surman, M G Sztymiak, H A E Turbyfield and M J Williams

Substitution Arrangements

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

Recording of Meetings

Please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chair will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

TEWKESBURY BOROUGH COUNCIL

Report to:	Overview and Scrutiny Committee (Special)
Date of Meeting:	24 April 2018
Subject:	Scrutiny Review of Water Supply Outage
Report of:	Scrutiny Review of Water Supply Outage Working Group
Corporate Lead:	Mike Dawson, Chief Executive
Lead Member:	Councillor K J Berry, Lead Member for Community
Number of Appendices:	One

Executive Summary:

At the Overview and Scrutiny Committee meeting on 9 January 2018, Members agreed that they would carry out a review into the significant water outage that had affected Tewkesbury Borough business and residents in December 2017. Members considered and agreed the Terms of Reference for the review at its meeting of 6 February 2018 and these are attached at Appendix 1.

Recommendation:

To NOTE the background information to the Scrutiny Review of Water Supply Outage and to conduct the Scrutiny Hearing.

Reasons for Recommendation:

Carrying out a review will allow the Committee to produce a report which may establish learning points for the Council and make recommendations to partners that would mitigate the impact of any reoccurrence.

Resource Implications:

As set out in the Terms of Reference.

Legal Implications:

None.

Risk Management Implications:

None - lessons learned may contribute to the Council's ongoing emergency planning arrangements.

Performance Management Follow-up:

An action plan arising from the review will be prepared and delivery monitored by the Overview and Scrutiny Committee.

Environmental Implications:

None for this report.

1.0 INTRODUCTION/ BACKGROUND

- 1.1** On the weekend of Friday 15 December through to Sunday 17 December, 10,000 households within Tewkesbury Borough suffered a significant water outage. Two other outages had occurred earlier in the year affecting different parts of the Borough. In light of this, at the Overview and Scrutiny Committee meeting on 9 January 2018, it was agreed that the Committee would carry out a review of this significant event in order to more fully appreciate the incident, its causes and what lessons could be learnt to prevent or mitigate future water supply outages.
- 1.2** Terms of Reference for the review were discussed and agreed by the Committee on 6 February 2018 and are attached at Appendix 1.
- 1.3** The Committee has met as a Working Group on four occasions to hear evidence from the local community by way of the Council's Citizens' Panel, the local business community, Town and Parish Councils, members of the agricultural community and Council Officers. The Lead Member for Community, which has responsibility for emergency planning, also sits on the Working Group.

2.0 SCRUTINY HEARING

- 2.1** Based on the evidence gathered throughout the review, the Working Group has compiled a series of questions for Severn Trent Water, Gloucestershire Constabulary, Gloucestershire Fire and Rescue Service, the Local Resilience Forum and the Chair of the Tactical Coordinating Groups (TCGs). These have been divided into six sections: general; water distribution; communications; effects on businesses; maintenance and infrastructure; and conclusion. The questions will be put to the various bodies at a Scrutiny Hearing.
- 2.2** The Scrutiny Hearing will take place at a special meeting of the Overview and Scrutiny Committee on Tuesday 24 April 2018 which will be open to the public.
- 2.3** Following the meeting, a report and action plan will be produced which will establish learning points for the Council and make recommendations to partners to help mitigate the impact of any reoccurrence. This report will be taken to the Overview and Scrutiny Committee for approval where it will be recommended to Council for adoption.

3.0 OTHER OPTIONS CONSIDERED

- 3.1** None

4.0 CONSULTATION

- 4.1** As set out in the Terms of Reference.

- 5.0 RELEVANT COUNCIL POLICIES/STRATEGIES**
- 5.1 Tewkesbury Borough Council Emergency Response Guide.
- 6.0 RELEVANT GOVERNMENT POLICIES**
- 6.1 None.
- 7.0 RESOURCE IMPLICATIONS (Human/Property)**
- 7.1 None.
- 8.0 SUSTAINABILITY IMPLICATIONS (Social/Community Safety/Cultural/ Economic/ Environment)**
- 8.1 None.
- 9.0 IMPACT UPON (Value For Money/Equalities/E-Government/Human Rights/Health And Safety)**
- 9.1 None.
- 10.0 RELATED DECISIONS AND ANY OTHER RELEVANT FACTS**
- 10.1 Overview and Scrutiny Committee Minutes – 9 January and 6 February 2018

Background Papers: None.

Contact Officer: Peter Tonge, Head of Community Services
01684 272259 Peter.Tonge@tewkesbury.gov.uk

Appendices: Appendix 1 –Scrutiny Review of Water Supply Outage Terms of Reference

SCRUTINY REVIEW OF WATER SUPPLY OUTAGE

TERMS OF REFERENCE

Purpose of Review:

On the weekend of Friday 15 December through to Sunday 17 December, 10,000 households within Tewkesbury Borough suffered a significant water outage. In light of this, and two previous water outages in Tewkesbury and Churchdown, the Overview and Scrutiny Committee has expressed a wish to carry out a review of this significant event in order to more fully appreciate the incident, its causes and what lessons can be learnt to prevent or mitigate future water supply outages.

Method of Review:

The whole Committee will be involved, and the relevant Lead Member(s) of the Executive Committee will be invited to participate.

The following partners will be invited to participate:

- Severn Trent Water
- Gloucestershire Fire and Rescue Service
- Gloucestershire Constabulary
- Gloucestershire County Council Emergency Planning
- Town and Parish Councils

The Committee will meet as a Working Group on up to four occasions to consider the Terms of Reference, receive detailed briefings and prepare questions.

The Scrutiny Hearing will take place at a Special Meeting of the Overview and Scrutiny Committee which will be open to the public.

Scope of Review:

- To understand the impact on the community and local businesses, including agriculture, during one of the busiest weekends of the trading year.
- To collate and review relevant information from various partners, including the Council, relating to the incident.
- To establish the cause of the incident.
- To establish how well the response to the incident was managed, including internal communications between agencies and communications with the community.
- To consider how well the provision of alternative water supplies, including bottled water, was managed.
- To establish whether the incident could have been avoided.
- To establish lessons (if any) that can be learned from the incident and communicate these via the Gloucestershire Local Resilience Forum to the other agencies across Gloucestershire for consideration.

Internal Resources:

- Chief Executive
- Deputy Chief Executive
- Head of Community Services / Community Services Team
- Head of Corporate Services / Corporate Services Team
- Democratic Services

Evidence Sources:

- Emergency events logs and associated records.
- Local Resilience Forum Review report and findings.

Desired Outcome:

To establish learning points for the Council and make recommendations to partners that would mitigate the impact of any reoccurrence.

Scrutiny Period Ending:

April 2018